COURSE OUTLINE

(1) GENERAL

SCHOOL	SCHOOL OF SCIENCES		
ACADEMIC UNIT	DEPARTMENT OF STATISTICS AND ACTUARIAL – FINANCIAL MATHEMATICS		
LEVEL OF STUDIES	UNDERGRADUATE PROGRAM		
COURSE CODE	331-7088	SEMESTER	G
COURSE TITLE	TOEFL/GMAT, ENGLISH		

INDEPENDENT TEACHING ACTIVITIES *if credits are awarded for separate components of the course, e.g. lectures, laboratory exercises, etc. If the credits are awarded for the whole of the course, give the weekly teaching hours and the total credits*	WEEKLY TEACHING HOURS	CREDITS
	3	3
Add rows if necessary. The organisation of teaching and the teaching methods used are described in detail at (d).		

COURSE TYPE *general background, special background, specialised general knowledge, skills development*	Specialised general knowledge
PREREQUISITE COURSES:	NO
LANGUAGE OF INSTRUCTION and EXAMINATIONS:	ENGLISH
IS THE COURSE OFFERED TO ERASMUS STUDENTS	YES
COURSE WEBSITE (URL)	http://www.actuar.aegean.gr/index.php/en/academics/undergraduate-programs

(2) LEARNING OUTCOMES

Learning outcomes

The course learning outcomes, specific knowledge, skills and competences of an appropriate level, which the students will acquire with the successful completion of the course are described.

Consult Appendix A

- *Description of the level of learning outcomes for each qualifications cycle, according to the Qualifications Framework of the European Higher Education Area*
- *Descriptors for Levels 6, 7 & 8 of the European Qualifications Framework for Lifelong Learning and Appendix B*
- *Guidelines for writing Learning Outcomes*

The purpose of this course is to prepare students who wish to pursue postgraduate studies in English-speaking universities to participate in the TOEFL or IELTS examinations, which certify their ability to use the English language.

General Competences

Taking into consideration the general competences that the degree-holder must acquire (as these appear in the Diploma Supplement and appear below), at which of the following does the course aim?

Search for, analysis and synthesis of data and information, with the use of the necessary technology
Adapting to new situations
Decision-making
Working independently
Team work
Working in an international environment
Working in an interdisciplinary environment
Production of new research ideas
Project planning and management
Respect for difference and multiculturalism
Respect for the natural environment
Showing social, professional and ethical responsibility and sensitivity to gender issues
Criticism and self-criticism
Production of free, creative and inductive thinking
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Others…

.....
Working independently

(3) SYLLABUS

In this course students will be able to:

- learn more about what the TOEFL test is and how they can register for it.
- get familiar with the test's format and tasks.
- practise reading, listening, writing and speaking skills in English that are required for the test.
- practise with questions and tasks that simulate the real exam.

(4) TEACHING and LEARNING METHODS - EVALUATION

DELIVERY *Face-to-face, Distance learning, etc.*	Face-to-face
USE OF INFORMATION AND COMMUNICATIONS TECHNOLOGY *Use of ICT in teaching, laboratory education, communication with students*	• Communication with students via e-mail • Uploading course material and interactive exercises on moodle system
TEACHING METHODS *The manner and methods of teaching are described in detail.* *Lectures, seminars, laboratory practice, fieldwork, study and analysis of bibliography, tutorials, placements, clinical practice, art workshop, interactive teaching, educational visits, project, essay writing, artistic creativity, etc.* *The student's study hours for each learning activity are given as well as the hours of non-directed study according to the principles of the ECTS*	*Activity* / *Semester workload* Lectures / Interactive teaching — 39 Independent study — 36 Course total (25 per ECTS) — *75*
STUDENT PERFORMANCE EVALUATION *Description of the evaluation procedure* *Language of evaluation, methods of evaluation, summative or conclusive, multiple choice questionnaires, short-answer questions, open-ended questions, problem solving, written work, essay/report, oral examination, public presentation, laboratory work, clinical examination of patient, art interpretation, other* *Specifically-defined evaluation criteria are given, and if and where they are accessible to students.*	Students are evaluated by an external institution. Students are responsible for making the necessary preparations in order to sit TOEFL or IELTS exams.

(5) ATTACHED BIBLIOGRAPHY

- Suggested bibliography:

1. The Official Guide to the TOEFL Test, 4th edition, ETS.

- Related academic journals: